



*JusticeTrans.org*

## **Research Assistant**

### **Position Summary**

JusticeTrans is looking for a dedicated and flexible and Research Assistant to support our team working on an access to justice initiative for trans people (including, but not limited to, transgender, transsexual, non-binary, Two-Spirit, and intersex people, and those who do not identify with the gender they were assigned at birth) in Canada. The Research Assistant will be responsible for accomplishing various research tasks related to the *Trans Access to Justice Knowledge Enhancement and Capacity Building Project*. The project aims at increasing JusticeTrans' knowledge of access to justice issues within the trans community in Canada and at increasing the organisation's capacity, both in terms of governance and in terms of programming and advocacy.

### **Key Responsibilities**

- Assisting in literature review;
- Assisting in consultation planning;
- Assisting in preparing and modifying research ethics proposal;
- Assisting in outreach to research participants and outreach planning;
- Documentary research;
- Drafting research documents;
- Other research tasks, as needed.

### **Position Requirements**

- Graduate Degree in Social Sciences or Humanities, completed or in progress;
- Excellent qualitative research skills;
- Quantitative research skills are an asset;
- Very good writing skills;
- Commitment to social justice;
- Understanding of trans issues, access to justice issues and intersectionality;
- French and English bilingualism is an asset;
- Attention to details;

- Autonomy and flexibility; and
- Access to a good internet connection.

We strongly prefer to hire a candidate who is a part of the trans community. Given the importance of intersectionality for JusticeTrans and for this project, we will further be prioritizing those who identify as trans feminine, BIPOC (Black, Indigenous, Person of Colour), and people with disabilities.

### **Contract Information**

The position is for a part-time contract of minimum 80 hours, subject to extensions. The hourly rate is \$29.12 (inclusive of 4% vacation pay). The position will start in late March or early April, subject to the availability of the hired candidate. Due to COVID-19 and the global pandemic, the Research Assistant will work remotely from home (although the position is considered to be in Ontario for payroll purposes).

### **About JusticeTrans and the Project**

JusticeTrans is a national not-for-profit organization. JusticeTrans' mission is to increase access to justice for the trans community across Canada. JusticeTrans strives to offer the most up-to-date legal information relevant to trans people across Canada in an accessible manner. JusticeTrans wishes to foster an environment where trans people in Canada are increasingly aware of their legal rights in the face of an ever-changing legal landscape and of the ever increasing cost of and other barriers related to access to justice. JusticeTrans is committed to intersectionality.

The *Trans Access to Justice Knowledge Enhancement and Capacity Building Project* aims at increasing our capacity to deliver on our mandate and at increasing our knowledge about access to justice issues related to the trans community in Canada. Key project activities include online pan-Canadian consultations to assess the needs of the trans community regarding access to justice, access to justice research, the development of access to justice educational materials, translating existing materials to extend our reach to Francophones in Canada, grant writing, developing and implementing a membership structure, good governance activities, and building community and institutional relationships. The *Trans Access to Justice Knowledge Enhancement and Capacity Building Project* is funded by Women and Gender Equality Canada.

### **Accommodation**

JusticeTrans is happy to provide any needed accommodations for candidates during the hiring process and during employment. To request an accommodation, please email [info.justicetrans@gmail.com](mailto:info.justicetrans@gmail.com).

### **Applying and Contact**

To apply, please fill in this Google Form (<https://tinyurl.com/84evs6xc>) and upload in one PDF document the following:

- a cover letter of maximum 2 pages;

- a CV (standard or academic).

Applications will be accepted until March 17, 2021.

Please send an email to [project@justicetrans.org](mailto:project@justicetrans.org) for inquiries about the position.